

Mississippi Office of
Homeland Security
FY23 Homeland
Security Grant
Program
Grant Writing





Introductions

Why do I need Grant Writing?



Why do I need Grant Writing?



Mississippi Office of Homeland Security
2023 Homeland Security Grant Program
Funding Guidance

In the 2023 Homeland Security Grant Program Funding Guidance, information is provided to fill out the FY23 Grant Application.



Please read and follow the step by step instructions for each section.



**Key Dates for
the FY23
Homeland
Security
Grant**

Key Announcements	Key Dates
Memo Re: Release of FY23 Grant Application	February 15, 2023
FY23 Grant Application Release	March 1, 2023
Grant Writing Sessions	March 7, 2023 March 14, 2023
Application Deadline	March 29, 2023, by 5:00 p.m.
Application Review Period	April 2023-June 2023 Initial Risk/Financial Assessment Review (April) Peer Review (April) Executive Award Review (May)
Award Announcement	July 1, 2023 (Tentative)
Grant Orientation	August 2023
Grant Awards Released	At Implementation Meetings (Tentative)
Grant Packets Due and to be Returned to MOHS	August 30, 2023 (Tentative)
Grant Performance Period	September 1, 2023-August 31, 2024
Grant Closeout Deadline	November 1, 2024

Federal Award Overview:



Department of Homeland Security

FY2023 Homeland Security Grant Program

Assistance Listing Number (Formerly CFDA) 97.067

Federal Grant Period: 9/1/2023-8/31/2026

<https://www.fema.gov/grants/preparedness/homeland-security>

For more information about the FEMA Grant, Federal Notice of Funding and Preparedness Manual, please visit the website above.

Program Objective



The objective of the FY2023 Homeland Security Grant Program (HSGP) is to fund state, local, tribal, and territorial efforts to **prevent terrorism and prepare the Nation for threats and hazards** that pose the greatest risk to the security of the United States.

Program Purpose



The HSGP supports investments that improve the ability of jurisdictions nationwide to:

- **Prevent** a threatened or an actual act of terrorism.
- **Protect** citizens, residents, visitors, and assets against the threats that pose the greatest risk to the security of the United States.
- **Mitigate** the loss of life and property by lessening the impact of future catastrophic events.

Program Purpose



The HSGP supports investments that improve the ability of jurisdictions nationwide to:

- **Respond** quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or
- **Recover** through a focus on the timely restoration, strengthening, accessibility, and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident, and do so in a manner that engages the whole community while ensuring the protection of civil rights.

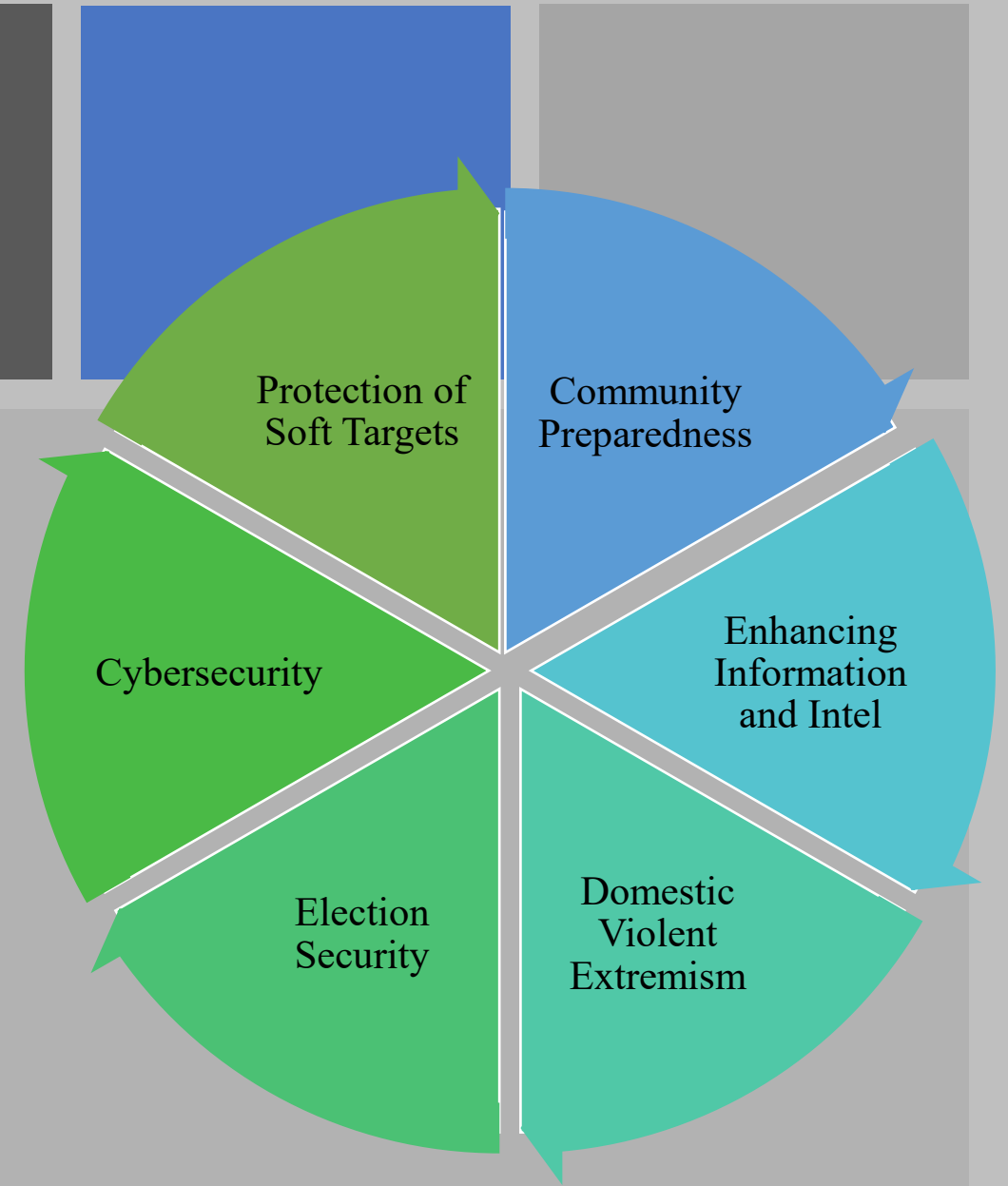
NATIONAL PRIORITIES, MISSION AREAS, CORE CAPABILITIES



National Priorities

For the FY23 grant cycle, the national priority areas will be prioritized for funding to align with the DHS/FEMA National Priority areas, set by the Department of Homeland Security.

All applicants should prepare applications with the national priorities in mind.



National Priorities Area, Core Capabilities, Lifelines and Example Project Types

Priorities	Core Capabilities	Lifelines	Example Project Types
	<ul style="list-style-type: none"> Risk management for protection programs and activities 		<ul style="list-style-type: none"> Joint intelligence analysis training and planning with DHS officials and other entities designated by DHS
Combating Domestic Violent Extremism	<ul style="list-style-type: none"> Interdiction and disruption Intelligence and information sharing Planning Public information and warning Operational coordination Risk management for protection programs and activities 	Safety and Security	<ul style="list-style-type: none"> Open-source analysis of disinformation and misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats. Sharing and leveraging intelligence and information, including open-source analysis Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists. Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization. Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism
Enhancing Community Preparedness and Resilience	<ul style="list-style-type: none"> Planning Public Information and Warning Community Resilience Risk Management for Protection Programs and Activities Mass Care Services Intelligence and Information Sharing Risk and Disaster Resilience Assessment Long Term Vulnerability Reduction 	Safety and Security	<ul style="list-style-type: none"> Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides. Local delivery of CERT Train-the-Trainer and CERT Program Manager to build local program training and maintenance capacity. Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers and senior care facilities to bolster their resilience to all hazards. Partner with local school districts to deliver the Student Tools for Emergency Planning curriculum or other educational programming to guide students on how to create emergency kits and family communications plans. Partner with key stakeholders to assist with completing the Emergency Financial First Aid Kit or a similar tool to bolster the disaster centric financial resilience of individuals and households. Execute <i>You are the Help Until the Help Arrives</i> workshops in concert with community-based organizations to bolster individual preparedness. Target youth preparedness using FEMA programming such as Prepare with Pedro resources and Ready2Help. Promote community planning, coordination, and integration of children's needs during emergencies through workshops like FEMA's Integrating the Needs of Children Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience.

Priorities	Core Capabilities	Lifelines	Example Project Types
	<ul style="list-style-type: none"> Public information and warning Operational coordination Risk management for protection programs and activities 		<ul style="list-style-type: none"> and analytic entities; and other federal law enforcement and intelligence entities Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition, assessment, analysis, and mitigation Identification, assessment, and reporting of threats of violence Joint intelligence analysis training and planning with DHS officials and other entities designated by DHS
Combating Domestic Violent Extremism	<ul style="list-style-type: none"> Interdiction and disruption Intelligence and information sharing Planning Public information and warning Operational coordination Risk management for protection programs and activities 	Safety and Security	<ul style="list-style-type: none"> Open-source analysis of disinformation and misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats Sharing and leveraging intelligence and information, including open-source analysis Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism
Enhancing Community Preparedness and Resilience	<ul style="list-style-type: none"> Planning Public Information and Warning Community Resilience Risk Management for Protection Programs and Activities Mass Care Services Intelligence and Information Sharing Risk and Disaster Resilience Assessment Long Term Vulnerability Reduction 	Safety and Security	<ul style="list-style-type: none"> Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides Local delivery of CERT Train-the-Trainer and CERT Program Manager to build local program training and maintenance capacity Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers and senior care facilities to bolster their resilience to all hazards Partner with local school districts to deliver the Student Tools for Emergency Planning curriculum or other educational programming to guide students on how to create emergency kits and family communications plans Partner with key stakeholders to assist with completing the Emergency Financial First Aid Kit or a similar tool to bolster the disaster centric

National Priority: Cyber Security



Cybersecurity investments must support the security and functioning of critical infrastructure and core capabilities as they relate to preventing, preparing for, protecting against, or responding to acts of terrorism.



National Priority: Cyber Security

Potential Projects:

- Cybersecurity risk assessments
- Migrating online services to the “.gov” internet domain
- Projects that address vulnerabilities identified in cybersecurity risk assessments.
- Improving cybersecurity of critical infrastructure to meet minimum levels identified by the Cybersecurity and Infrastructure Security Agency (CISA), and the National Institute of Standards and Technology Cybersecurity Framework
- Cybersecurity training and planning

National Priority: Protection Soft Targets/Crowded Places



Soft Target/Crowded Places Investments Justification: Soft targets and crowded places are increasingly appealing to terrorists and other extremist actors because of their relative accessibility and the large number of potential targets.



Given the increased emphasis by terrorists and other extremist actors to leverage less sophisticated methods to inflict harm in public areas, it is vital that the public and private sectors collaborate to enhance security of locations such as transportation centers, parks, restaurants, shopping centers, special event venues and similar facilities.



National Priority: Protection Soft Targets/Crowded Places

Potential Projects

- . Physical security enhancements
- . Closed-circuit television (CCTV)
- . Security cameras
- . Security screening equipment for people and baggage
- . Lighting
- . Access controls
- . Fencing, gates, barriers, etc.



National Priority: Information and Intelligence Sharing

Information and Intelligence Sharing and Cooperation Investment
Justification: Cooperation and information sharing among state, federal and local partners across all areas of the homeland security enterprise, including counterterrorism – including both international and domestic terrorism, cybersecurity, border security, transnational organized crime, immigration enforcement, economic security and other areas is critical to homeland security operations and the prevention of, preparation for, protection against and responding to acts of terrorism, other threats to life and criminal acts of targeted violence.



National Priority: Information and Intelligence Sharing

Potential Projects:

- Fusion center operations
- Information sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities.
- Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition, assessment, analysis, and mitigation.
- Identification, assessment, and reporting of threats of violence.



National Priority: Combating Domestic Violent Extremism

Combating Domestic Violent Extremism Investment Justification: Domestic violent extremists, including ideologically motivated lone offenders and small groups, present the most persistent and lethal terrorist threat to the homeland.

These violent extremists capitalize on social and political tensions, which have resulted in an elevated threat environment. They utilize social media platforms and other technologies to spread violent extremist ideologies that encourage violence and influence action within the United States.

Accelerated mobilization to targeted violence and/or radicalization to domestic terrorism, including driving lawful protests to incite violence, intimidate targets and promote their violent extremist ideologies.



National Priority: Combating Domestic Violent Extremism

Potential Projects:

- Open-source analysis of disinformation and misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats.
- Sharing and leveraging intelligence and information, including open-source analysis
- Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists.
- Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization.
- Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism



National Priority: Community Preparedness

The focus on equity and investing in strategies that meet the needs of underserved communities will strengthen the whole of community system of emergency management.

Engaging the whole community requires all members of the community to be part of the emergency management team, including representatives of underserved communities, diverse community members, social and community service groups and institutions, faith-based and disability advocacy groups, academia, professional associations, the private and nonprofit sectors, and government agencies that may not traditionally have been directly involved in emergency management.



National Priority: Community Preparedness

Potential Projects:

- Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides.
- Local delivery of CERT Train-the-Trainer and CERT Program Manager to build local program training and maintenance capacity.
- Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers and senior care facilities to bolster their resilience to all hazards.
- Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience.



National Priority: Election Security

Securing election infrastructure and ensuring an election free from foreign interference are national security priorities. Threats to election systems are constantly evolving, so defending these systems requires constant vigilance, innovation, and adaptation.





National Priority: Election Security

Potential Projects:

- Physical security planning support
- Physical/site security measures – e.g., locks, shatter proof glass, alarms, etc.
- General election security navigator support
- Cybersecurity risk assessments, training, and planning
- Projects that address vulnerabilities identified in cybersecurity risk assessments.
- Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection.
- Migrating online services to the “.gov” internet domain

National Preparedness Goal



National Preparedness Goal

“A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.”

Mission Areas



Applicants are encouraged to consider investments and projects that support local, regional, and national efforts to support the five mission areas for Homeland Security:

1. Prevention- Prevent, avoid, or stop an imminent, threatened, or actual act of terrorism.
2. Protection- Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
3. Mitigation- Reduce the loss of life and property by lessening the impact of future disasters.
4. Response- Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
5. Recovery- Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident.

MISSION AREAS



Core Capabilities



Applicants **are encouraged** to also consider projects that meet the FEMA Core Capabilities within the National Preparedness goal.

There are thirty-two (32) core capabilities that fit within the five (5) mission areas that help build, sustain and agencies capabilities, along with close identified gaps.

FEMA Core Capabilities

For more information on the core capabilities, please see the following link to FEMA Core Capability Development Sheets.

https://www.fema.gov/sites/default/files/documents/fema_ccds-all-sheets.pdf

Prevention

1. [Planning](#)
1. [Public Information and Warning](#)
2. [Operational Coordination](#)
3. [Intelligence and Information Sharing](#)
4. [Interdiction and Disruption](#)
5. [Screening, Search, and Detection](#)
6. [Forensics and Attribution](#)

Protection

1. [Planning](#)
2. [Public Information and Warning](#)
3. [Operational Coordination](#)
4. [Intelligence and Information Sharing](#)
5. [Interdiction and Disruption](#)
6. [Screening, Search, and Detection](#)
7. [Access Control and Identity Verification](#)
8. [Cybersecurity](#)
9. [Physical Protective Measures](#)
10. [Risk Management for Protection Programs and Activities](#)
11. [Supply Chain Integrity and Security](#)

Mitigation

1. [Planning](#)
2. [Public Information and Warning](#)
3. [Operational Coordination](#)
4. [Community Resilience](#)
5. [Long-Term Vulnerability Reduction](#)
6. [Risk and Disaster Resilience Assessment](#)
7. [Threats and Hazards Identification](#)

Response

1. [Planning](#)
2. [Public Information and Warning](#)
3. [Operational Coordination](#)
4. [Infrastructure Systems](#)
5. [Critical Transportation](#)
6. [Environmental Response/Health and Safety](#)
7. [Fatality Management Services](#)
8. [Fire Management and Suppression](#)
9. [Logistics and Supply Chain Management](#)
10. [Mass Care Services](#)
11. [Mass Search and Rescue Operations](#)
12. [On-Scene Security, Protection, and Law Enforcement](#)
13. [Operational Communications](#)
14. [Public Health, Healthcare, and Emergency Medical Services](#)
15. [Situational Assessment](#)

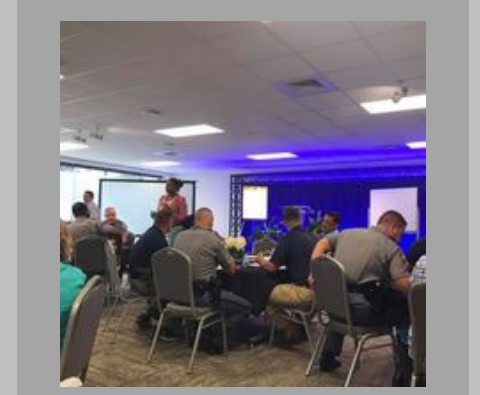
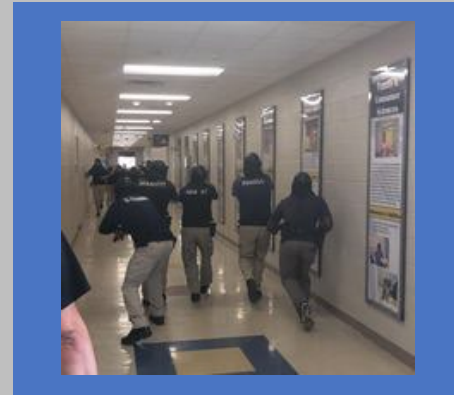
Recovery

1. [Planning](#)
2. [Public Information and Warning](#)
3. [Operational Coordination](#)
4. [Infrastructure Systems](#)
5. [Economic Recovery](#)
6. [Health and Social Services](#)
7. [Housing](#)
8. [Natural and Cultural Resources](#)

Funding Eligibility



Funding Eligibility



Only eligible applicants may apply for State Homeland Security Grant Program. Eligible applicants include those defined in the Department of Homeland Security Act of 2002:

Local Units of government: The term “local government means-

- A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of government (regardless of whether the council of governments is incorporated as a non-profit under State law), regional or interstate government entity, or agency or instrumentality of a local government.
- An Indian tribe or authorized tribal organization; and
- A rural community, unincorporated town or village, or other public entity.

80% of ALL funds MUST go to Local Units of government.

Funding Eligibility



State Agencies: Under the SHSP, the State Administrative Agency (SAA) **may retain no more than 20 percent of funding** for expenditures made by the state on behalf of the local unit(s) of government.

Funding outside of the 20 percent may occur only with the written consent of the local unit(s) of government and the approval of DHS/FEMA.

The Mississippi Office of Homeland maintains all MOU's indicating written consent of the local unit(s) of government. All MOU's must be submitted to FEMA, approval and the award will be at the discretion of FEMA's approval, if funding will be allocated.



Only 20% of funds can be received by a State Agency.

Funding Eligibility



- Grant application requests are **not** a guarantee for funding. Grants may be funded in whole or partially funded. All funding considerations will be **based on need and how the project fulfills the needs of the MOHS priorities and programs.**
- The total amount of funding is limited to the amount received by FEMA, national priorities, and the requirements of the grant.
- Prioritize funding requests to items that **meet the needs** of the grant and applicant's department. Awards will be made to projects with the needs identified in the application.
- All funding requests must be reasonable and allowable.

What Can I Apply For??



If applicants have questions regarding the allowable or unallowable use of funding or need assistance in completing the application, please contact mohsgrants@dps.ms.gov.

Applicants may also visit the FEMA website and review the Notice of Funding Opportunity to review all grant funding guidelines for this grant opportunity. Please see the link below:

<https://www.fema.gov/media-collection/homeland-security-grant-notices-funding-opportunity>

Allowable Grant Items



Allowable Costs may include:

- Planning Costs
- Training and Awareness
- Equipment
- Exercise

Allowable Grant Items



Equipment:

All requested equipment must be listed on the **FEMA Authorized Equipment List (AEL)** and must be listed under “FEMA related grant programs” for the Homeland Security Grant Program (HSGP). The applicant must indicate in the application the AEL number of the requested equipment, along with the description of items.

Allowable Grant Items



Radios/Communication Devices:

- Radio/communication devices must be compatible with the MSWIN Interoperable Communication System and be approved P-25 radios.
- MOHS will allow **up to \$2,000.00 per radio** purchased for the MSWIN system.
- Mississippi and the Mississippi Wireless Communication Commission have established vendor relations for the following vendors that carry and supply compatible radios and radio systems.

EF Johnson	Realm
Harris	Tait
Kenwood	Thales
Motorola	

Allowable Grant Items



Radios/Communication Devices:

- Exceptions may be requested by an agency for radios with a cost of \$2,000.00 or more, with a detailed justification.
- Please include the following details in the justification:
 - Cost of each radio
 - Quantity requested
 - Where the Radios will be used and installed?
 - Why the agency needs additional upgrades/costs from the standard radio.
- All justifications for radios requested with a cost of \$2,000.00 or more will be reviewed by the Executive Committee and approved by the members therein.

Allowable Grant Items

****New For
FY23****



License Plate Readers: Requests for License Plate Readers will be considered for jurisdictions that apply, but jurisdictions that are in areas of need will be a priority.

- Mobile LPR's may be awarded, but stationary LPR systems are preferred and recommended.
- LPR systems must be accessible with the Mississippi Analysis and Information Center (MSAIC).
- Awarded LPR systems must be available for information and intelligence sharing with the MSAIC.

Allowable Grant Items



Some Equipment may require additional review and approval from FEMA. These items need additional documentation and justifications to be included and submitted to FEMA.

Due to their review, this could take some time to receive approvals. This can delay your grant award and/or grant reimbursement. On certain items like boats, watercraft, high expense items, **items can not be ordered until the approvals are received from FEMA.**

Allowable Grant Items



- Environmental and Historical Preservation Compliance:** All projects that may have potential impact to the environment **will require** a FEMA Environmental Historic Preservation form. For more information, please see FEMA Policy 108-023-1
- Ground disturbances, new construction, modification/renovation of buildings (include the addition of cameras, security doors, etc.) will require an EHP form to be submitted.
 - Renovation of and/or modification including installation of security and communication equipment to buildings or structures that are fifty (50) years old or older.

Allowable Grant Items



Environmental and Historical Preservation Compliance: All projects that may have potential impact to the environment **will require** a FEMA Environmental Historic Preservation form. For more information, please see FEMA Policy 108-023-1.

- Security enhancements to improve perimeter security or any other construction or renovations that change or expand the footprint of the facility.
- Physical security enhancements including, but not limited to:
 - Lighting
 - Fencing
 - Closed Circuit Televisions
 - Motion Detection
 - Barriers, doors, gates and related security enhancements.

Unallowable Grant Items



The following items are considered unallowable by FEMA and/or the Mississippi Department of Homeland has deemed the items not permissible for funding. Applicants may also visit the FEMA website and review the Notice of Funding Opportunity to review all grant funding guidelines for this grant opportunity. Please see the link below,

<https://www.fema.gov/media-collection/homeland-security-grant-notices-funding-opportunity>

Unallowable Grant Items

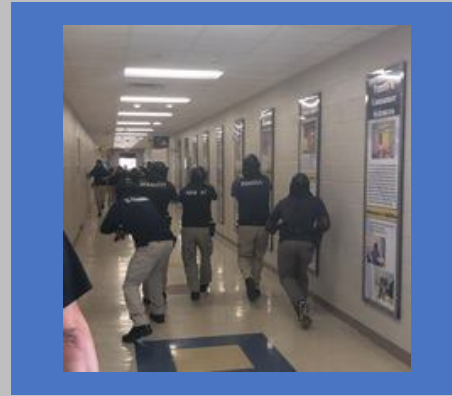


Supplanting:

- Grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or recipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- Grant funds can not be used for services or equipment that are already purchased and replace agency funds.

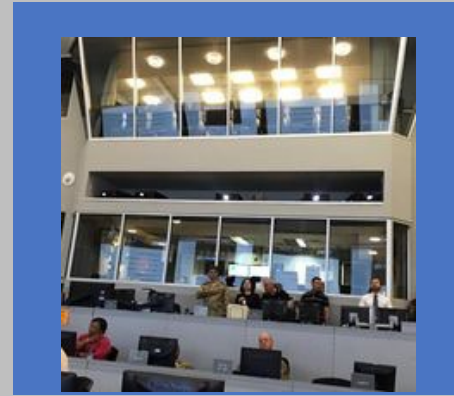
Grant funds should supplement, not supplant!!!!!!!

Unallowable Grant Items



- FEMA Approval:
Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- Unallowable Items...
 - Weapons, Ammunition and Equipment
 - Small, unmanned Aircraft (SUAS) Drones.
 - Body Worn Cameras

Unallowable Grant Items



- Maintenance Contacts:
 - Maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are only allowable in the following circumstances:
 - The use of DHS/FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable, as described in FEMA Policy FP 205-402-125-1 under all active and future grant awards, unless otherwise noted. Except for maintenance plans or extended warranties purchased incidental to the original purchase of the equipment, the period covered by maintenance or warranty plan must not exceed the POP of the specific grant funds used to purchase the plan or warranty.

Unallowable Grant Items



- Unauthorized exercise-related costs include:
 - Reimbursement for the maintenance or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).
 - Equipment
 - Equipment/ supplies that are purchased for permanent installation and/or use, beyond the scope of the conclusion of the exercise (e.g., electronic messaging sign)
- In-Direct Costs

Unallowable Grant Items



Personnel, Overtime and Backfill costs:

- Hiring of sworn public safety officers or supplant safety positions and responsibilities.
- Salaries and personnel costs of planners, equipment managers, exercise coordinators and/or training coordinators.
- Please note that overtime and backfill for training and exercise are only allowable in the following circumstances:

Unallowable Grant Items



Training:

- Overtime and backfill for emergency preparedness and response personnel attending DHS/FEMA-sponsored and approved training classes only.
- Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA training only.

Exercises:

Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA exercises

Unallowable Grant Items



The following are common requests that are unallowable and/or unfunded:

- **Requests for equipment for routine/general use.**
 - All SHSP equipment requested must assist recipients and subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.
 - For more information refer to “Explain how applicants proposed project supports terrorism preparedness” the of this RFP.

- Tactical law enforcement protective equipment for **routine use** or riot suppression. Items in this category are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response.

Unallowable Grant Items



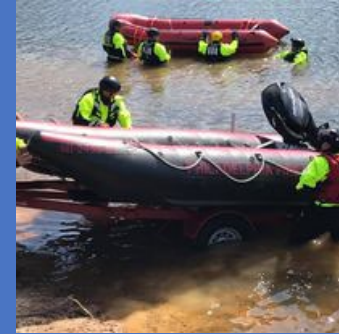
Vehicles

- While certain vehicles are allowable, applications for vehicles will be reviewed on a case-by-case basis based on need, use, and justification.
- **General purpose vehicles (patrol cars, executive transportation, fire trucks and tactical/assault vehicles, etc.)**
- Reimbursement for the maintenance and/or wear and tear costs of general use vehicles, medical supplies, and emergency response apparatus.

Important Application Information



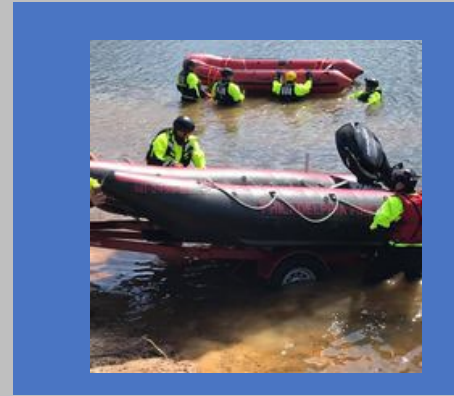
When is the Application Due?



All HGSP applications and supporting documentation must be received by the Mississippi Office of Homeland Security offices by **Wednesday March 29, 2023, by 5:00 p.m. CST.**

DEADLINE

When is the Application Due?

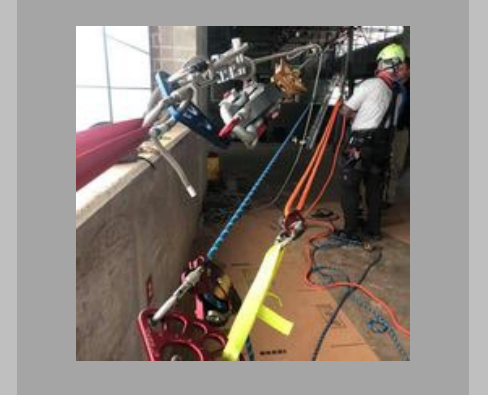


Applications may be submitted before the deadline and encouraged. Applications received after this date and time may not be considered eligible for consideration.

To facilitate processing, please submit applications and supporting documentation via email to mohsgrants@dps.ms.gov.



Who can Apply?



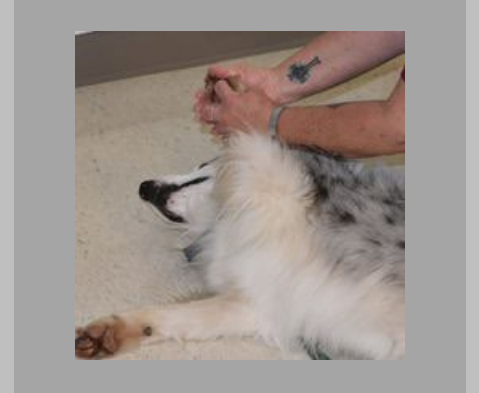
- The applicant must not be listed on the suspended and debarred list.
- The applicant must not be listed on the Denied Parties List.
- The applicant must be NIMS compliant with NIMS Courses (100, 200, 700 and 800).
- Applicants must have a current and active DUNS/Unique Entity Identification number.
- Applicant must read and comply with 2 CFR 200.318 to 2 CFR 200.327 regulations.

What do I need to Apply?



- Applicant must have written procurement standards per 2 CFR 200.318(a).
- Applicant must have written conflict of interest standards per 2 CFR 200.318(c).
- Applicant read and understands that certain telecommunications and video surveillance services or equipment are prohibited from being purchased using grant funds. See 2 CFR § 200.216 and 2 CFR § 200.471.
- Applicant must take necessary steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used, when possible, per 2 CFR 200.321.
- Applicant agrees that this federal funding does not supplant (replace) state, local, and agency monies in their organization's budget for the requested items in this application.

What do I need to Apply?



The following MUST items must be submitted, or the application will be considered incomplete.

- Complete Application
- Agency Signatures

What Happens After Application is Submitted?



Applications
Received

Applications
Reviewed for
Completeness

Applications-
Risk/Financial
Assessment

Application-
Peer Review

Executive
Planning and
Funding
Review

Please Remember....



- **Funding is limited. Funding is competitive. Funding is NOT a guarantee!!**
- Please prioritize projects and requests. Awards will be made on the need identified, how the need will assist the State in the MOHS mission and if funds are available.
- Projects may be funded in whole or partially funded.

All applicants will receive a notice of award or notice of non-approval. All non-approval applications will be kept on file for (1) one year if funds become available. If funding becomes available, then a MOHS staff member will contact the agency to discuss opportunities.

Please Remember....



Grant Orientation:

At the receipt of the award packet, the agency will receive notice of an upcoming Grant Orientation meeting. The Grant Orientation will provide updates of the grant, award packet information, grant forms, information on required reporting and closeout. **Grant Orientation is mandatory.**

Please Remember....



Submission of Grant Award/Reimbursement:

Grant award packets will be required to be submitted back to the MOHS email address of: MOHSgrants@dps.ms.gov, by a deadline date.

Reimbursements will not be made to an agency until **all** award packets have been submitted and processed by MOHS grants staff. This may include the submission and approvals to FEMA for MOU's, special equipment requests/approvals and Environmental Historic Preservations forms.

Let's Take a 5 Minute Break



Let's Write a Grant Application



I. Agency Applicant Information

I. Agency Applicant Information	
Date	<input type="text"/>
Name of Agency	<input type="text"/>
Mailing Address	<input type="text"/>
County of Agency	<input type="text"/>
Agency Contact Name	<input type="text"/>
Contact Phone Number	<input type="text"/>
Contact Email Address	<input type="text"/>
UEI Number	<input type="text"/>
UEI Activation Date	<input type="text"/>
Congressional District	<input type="text"/>

Cost Category:

- Personal Services-Salary: List the total amount requested for the personal services for salary. (Task Forces, Operation Stonegarden, Training and Community Preparedness Only)
- Personal Services-Fringe: List the total amount requested for the personal services for fringe benefits. (Task Forces, Operation Stonegarden, Training and Community Preparedness Only)
- Contractual Services: List the total amount requested for contractual services (Task Forces Only)
- Travel: List the total amount request for travel. (Must be for training only)
- Equipment: List the total amount of equipment requested.
- Commodities/Supplies: List the total amount requested for commodities/supplies.
- Total of Grant: Add all section for a total grant amount requested.

Cost Category	
Personnel Services-Salary	
Personnel Services-Fringe	
Contractual Service	
Training/Travel	
Equipment	
Commodities/Supplies	
Total of Grant	

Remember....Not Everyone will have every category.

Source of Funds:

All Requests will be 100% federally funded.

Federal: List the full amount that will be federally funded.

Total: List the full amount for the total grant amount requested.

Source of Funds	
Federal	
State	\$0.00
Local	\$0.00
Other	\$0.00
Total	

Approved Authorized Signature:

Approved Authorized Signature. Signature from Mayor/Board of Supervisor/Commission/Board President, etc.

The applicant agrees to operate the program outlined in this application with all provisions as included herein.
Approved Signature of Authorized Official (Mayor/Board of Supervisor President/Commissioner) for Jurisdiction to Apply:

II. Problem Identification

1. Surrounding Counties: List all counties that surround the county that the agency is located
2. Number of Square Miles: List Number of square miles where the agency is located. Ex. City of New York-15 miles or County of Yorktown-180 miles.
3. Number of Population: List the number of the population where the agency is located.
4. Number of Officers/Staff working in Agency: List the number of officers and/or staff that work in the agency.

II. Problem Identification This section must be completed.	
Surrounding Counties	1.
Number of Square Miles	2.
Number of Population	3.
Number of Officers/Staff Working in Agency	4.

III. Jurisdiction's Top Three Threats

Describe applicants first top threat, second threat and three threats.

FEMA describes a "threat" as a natural, technological, or human caused occurrence, individual, entity or action that has or indicated potential to harm life, information, operations, the environment and/or property. Threats should be related the prevention of terrorist and other catastrophic events. These threats should be unique to applicants' area targets, infrastructure, and population. Please describe in detail the top three threats to applicant area.

**** Please note. Natural disasters can be considered and listed as one of applicants three threats but should not be the only threats to applicant agency or area.**

III. Jurisdiction's Top Three Threats	
FEMA describes a "threat" as a natural, technological or human caused occurrence, individual, entity or action that has or indicated potential to harm life, information, operations, the environment and/or property.	
Briefly describe the jurisdiction's first top threat:	
1.	
Briefly describe the jurisdiction's second top threat:	
2.	
Briefly describe the jurisdiction's third top threat:	
3.	

IV. Jurisdiction's Top Three Hazards

1. Describe applicants first top hazards, second hazards and third hazards.

FEMA describes a "Hazard" as something that is potential dangerous or harmful, often the root cause of an unwanted outcomes. These hazards should be unique to applicants' area targets, infrastructure, and population. Please describe in detail the top three threats to applicants' area.

**** Please note. Natural disasters can be considered and listed as one of applicants three hazards but should not be the only hazards to applicant's agency or area.**

IV. Jurisdiction's Top Three Hazards
FEMA describes a "Hazard" as something that is potential dangerous or harmful, often the root cause of an unwanted outcomes.

Briefly describe the jurisdiction's top threat hazard:

1.

Briefly describe the jurisdiction's second threat hazard:

2.

Briefly describe the jurisdiction's third threat hazard:

3.

V. Capability Gaps

Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how applicant determined the capability gaps (i.e., a response to a real-life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

V. Capability Gaps

Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how you determined the capability gaps (i.e. a response to a real life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

VI. National Priority, Mission Area and Core Capabilities

National Priority:

Please mark the National Priority that the Agency will support with the funds received.

1. Cyber Security: Enhancing Cyber Security
2. Information and Intelligence Sharing: Enhancing information and intelligence sharing and cooperation with federal agencies, including MOHS and Department of Homeland Security
3. Domestic Violent Extremism: Addressing violent extremism in applicants' area.
4. Soft Targets/Crowded Places: Enhancing the protection of soft targets in crowded places.
5. Community Preparedness: Enhancing community preparedness in the event of a terrorism incident.
6. Election Security: Enhancing Election Security in the event of terrorism incidents.

VI. National Priority/Mission Area and Core Capabilities

Please mark which National Priority that the Agency will support with funding received.

Cybersecurity

Soft Targets/Crowded Places

Information and Intelligence Sharing

Community Preparedness

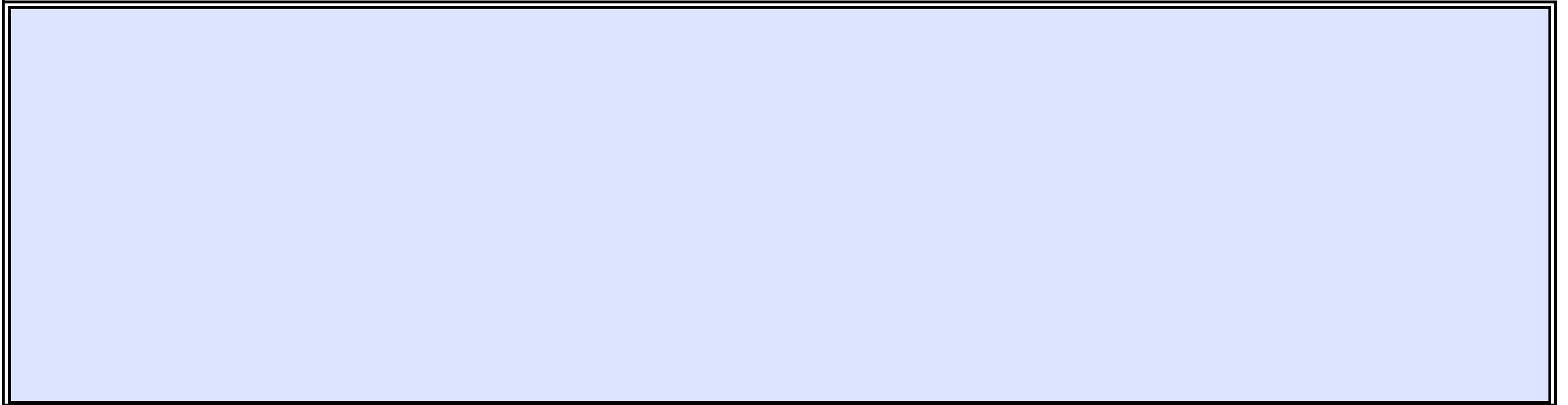
Violent Extremism

Election Security

VI. National Priority, Mission Area and Core Capabilities

Please describe how the funding will be used to support the National Priority.

Please describe how the funding will be used to support the National Priority.

A large, empty rectangular box with a light blue background and a black border, intended for describing funding usage.

Mission Area:

Sections 1-5: Please mark the Mission Area(s) that the agency will support with funding received.

1. Prevention: Prevent, avoid, or stop an imminent, threatened, or actual threat of terrorism
2. Protection: Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive
3. Mitigation: Reduce the loss of life and property by lessening the impact of future disasters.
4. Response: Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of an incident.
5. Recovery: Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by an incident.

Please mark the Mission Area(s) that the Agency will support with funding received.

1 Prevention

4 Response

2 Protection

5 Recovery

3 Mitigation

Mission Area:

Please describe how the funding will be used to support the Mission Area (2).

Add a description of how the funds will be used to support the mission areas that were marked on the previous page. Use as much detail as possible to describe how the funds will be used.

Please describe how the funding will be used to support the Mission Area(s).

Core Capability Gap:

Please mark which Core Capability that the Agency will support with funding. For more information on the core capabilities, please see the following link to FEMA Core Capability Development Sheets.

https://www.fema.gov/sites/default/files/documents/fema_ccds-all-sheets.pdf

Please mark which Core Capability that the Agency will support with funding.			
<input type="checkbox"/>	Community Resilience	<input type="checkbox"/>	Situational Assessment
<input type="checkbox"/>	Environmental Response/Health and Safety	<input type="checkbox"/>	Threats and Hazard Identification
<input type="checkbox"/>	Interdiction and Disruption	<input type="checkbox"/>	Cybersecurity
<input type="checkbox"/>	Operational Communications	<input type="checkbox"/>	Mass Care Services
<input type="checkbox"/>	Access Control and Identity Verification	<input type="checkbox"/>	Mass Search & Rescue Operations
<input type="checkbox"/>	Fatality Management Services	<input type="checkbox"/>	On-Scene Security and Protection
<input type="checkbox"/>	Intelligence and Information Sharing	<input type="checkbox"/>	Operational Coordination
<input type="checkbox"/>	Long-term Vulnerability Reduction	<input type="checkbox"/>	Planning
<input type="checkbox"/>	Physical Protective Measures	<input type="checkbox"/>	Critical Transportation
<input type="checkbox"/>	Public Health and Medical Services	<input type="checkbox"/>	Forensics and Attribution
<input type="checkbox"/>	Risk & Disaster Resilience Assessment	<input type="checkbox"/>	Health and Social Services
<input type="checkbox"/>	Housing	<input type="checkbox"/>	Public/Private Services & Resources
<input type="checkbox"/>	Infrastructure Systems	<input type="checkbox"/>	Public Information and Warning
<input type="checkbox"/>	Risk Management-Protection Programs/Activities	<input type="checkbox"/>	Economic Recovery
<input type="checkbox"/>	Screening, Search, and Detection	<input type="checkbox"/>	Supply Chain Integrity & Security
<input type="checkbox"/>	Natural and Cultural Resources		

Core Capability Gap:

Please describe how the funding will be used to support the Core Capabilities marked above.

Add a description of how the funds will support the Core Capabilities. Use as much detail as possible to describe.

Please describe how the funding will be used to support the Core Capabilities marked above.

VII. Grant Budget:

I. Personnel-Salary:

Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

VII. Grant Budget			
I. Personnel-Salary			
Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Personnel Title:	Rate of Pay	# of Hours	Total
Total Salary			

The regular and overtime rate of pay noted above should be the rate of pay the officer is paid by your agency. The rate of pay should not be increased for grant purposes. If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.

VII. Grant Budget:

II. Personnel-Fringe:

Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

II. Personnel-Fringe			
Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Personnel Title:	Fringe Item:	%	Total
Total Fringe			
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			

VII. Grant Budget:

III. Contractual Services:

Include a detailed assessment of contractual services within the program area in which applicant will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

III. Contractual Services			
Include a detailed assessment of contractual services within the program area in which you will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Type of Contractual	Amount of Service/Amount per	Quantity of Service	Total
Total Contractual			
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			

VII. Grant Budget:

IV. Travel/Training:

Include a detailed assessment of travel/training needs within the program area in which applicant will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

IV. Training/Travel			
Include a detailed assessment of travel needs within the program area in which you will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, registration, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Type of Travel	Number of People	Cost	Total
Total Travel Expense			
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			

VII. Grant Budget:

V. Equipment: All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List. Unallowable equipment: Guns, Ammunition, Body Cameras and Drones. (See Guidance for more Information)

AEL Numbers must be included in the application. Funding must be tied to threats, hazards, and capability gaps. Equipment must be essential to the program.

Fill out a section for each type of equipment requested. Add the total of all equipment costs at the end of the equipment section.

****Note**** If additional spaces are needed for equipment, please add an additional page to the application.

V. Equipment			
Please list the cost for each piece of equipment requested.			
All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List. Unallowable equipment: Guns, Ammunition, Body Cameras and Drones. (See Guidance for More Information)			
AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			
How will equipment be used to reduce Threats and Hazard?			

VII. Grant Budget:

VI. Commodities/Supplies:

Include a detailed assessment of commodity/supply expenses within the program area in which applicant are applying. Also, include a cost estimate for all additional grant expenses (, gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance with current state and federal guidelines. Items are not identified as equipment.

VI. Commodities/Supplies

Include a detailed assessment of the commodity/supply grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (gloves, traffic safety cones, PPE, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines. Items are not identified as equipment.

Type of Commodity/Supply	Quantity	Cost Per Item	Total
Total Commodity			

VII. Grant Budget:

Total Amount of the Grant:

Please include a total of all budget sections for a total of the funding being requested.

Total Grant Amount	
--------------------	--

VIII. Prior Experience:

Please fill out the below section to the best of applicant's knowledge. Please mark applicants answer by a Yes or No Response. Complete all sections.

VIII. Prior Experience		
Please answer YES or NO to the Following Questions.	YES	NO
Has your agency received federal and/or state grants similar to the Mississippi Office of Homeland Security grant?		
Does your agency have at least three (3) years of receive federal grant funds? Does not have to be MOHS related.		
Has your agency received MOHS Grant funds within the past three (3) years?		
Does your agency use a property management system?		
Has your agency ever received any corrective actions from a Single Audit Report regarding your agency's financial system?		
Has the jurisdiction administration remained unchanged during the 2021 grant year? For example, Chief, Sheriff, SGA, Program Staff.		

IX. NIMS Compliance Form

Please read the following statement, if agency agrees to NIMS Compliance, please have the Authorized Signatory Official Sign.

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at: <https://training.fema.gov/nims/>

Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance.

This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.

X. Submission Compliance

Please read the following statements, if applicants agency agrees with the submission compliance, please have the person completing the Application fill out the following:

Applicant Authorization:	
I certify that I am an employee of the aforementioned agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on their behalf of this grant.	
Applicant Name	
Applicant Title	
Date	
Applicant Signature	

LET'S
WRAP IT
UP



FY23 Grant
Application
Due to MOHS
Due March 29,
2023
By 5:00 p.m.



MOHS HSGP Grants Staff Contacts:

Kayla Stewart (Grants)

- Email Address: ksstewart@dps.ms.gov
- Phone Number: (601) 987-1217

Micheal Hall (Grants)

- Email Address: mhall@dps.ms.gov
- Phone Number: (601) 987-1519

Beth Loflin, Grants & Finance Director

- Email Address: beth.loflin@dps.ms.gov
- Phone Number: (601) 987-1232





Questions



Questions

Questions

